



SIGN PERMIT APPLICATION

Town of Wheatland
600 9th Street
Wheatland, Wyoming 82201
307-322-2962 Fax: 307-322-2968

<u>Office Use Only</u>	
Permit Fee:	\$100.00
Publication Fee:	\$150.00
Scale Sign Drawing:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Support Diagram:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Site Plan:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Proof of Ownership:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Project/Material Quote:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certified Mailing Fee:	\$ _____ . _____
Complete App Rcvd on:	

Applicant Name: _____

Phone No.: _____

Mailing Address: _____

E-mail: _____

If the applicant is other than the owner of the property for which this special use permit is being sought, the applicant must provide separate written approval from the owner or the owner may indicate approval by signing below.

Property Owner (as on deed)

Phone No.

Mailing Address

E-mail

City, State, Zip Code

Proof of ownership must be provided.

Signature

Proposed Sign Location: _____

Current Land Use: _____

Present land use district: _____

Purpose of Sign (LOJ/LOI): _____

Brief physical description of your sign: _____

Will the sign be illuminated in any fashion? Yes No If yes; how will it be illuminated? _____

Will the sign be free standing? Yes No If yes, please explain: _____

Will the sign be attached to another structure? Yes No If yes, please explain:

If the sign will be free standing, will the foundation be engineered by an engineer licensed in the state of Wyoming? Yes No

<u>Sign Dimensions</u>	
Face:	_____
Height to top:	_____
Height to bottom:	_____
Stand/Support:	_____

Total Construction Value: \$ _____ ***Total value of all construction work including finish work, painting, electrical, plumbing, HVAC, illumination, and any other permanent equipment.***

****See the checklist below for additional required information when submitting this application.****

I, the undersigned, hereby grant authorized Town of Wheatland personnel the right to enter onto this said land/property for any and all inspection purposes necessary to collect information in relation to this Sign Permit application. I certify, to the best of my knowledge, that all the information in this application is true and correct, and that I am the owner of the above described property or have been authorized by the owner to make this application as his/her agent.

Signature of Applicant (s)

Date

Signature of Applicant (s)

Date

Please attach the following required information:

1. Permit fee.
2. Proof of ownership:
 - a. Warranty Deed, Title Policy, or Contract for Deed
 - b. Signed authorization or letter from the owner if other than applicant
3. Scale drawing of the sign
4. Scale diagram of supports and attachments
5. Site Plan and Vicinity Map.
6. Project and/or material quote

Planning Office Use Only

Is a Special Use Permit required? Yes No If yes; please explain: _____

Planner Comments: _____

Planning and Zoning Commission Hearing Date: _____

Approval Disapproval