

RECORD OF PROCEEDINGS FOR THE GOVERNING BODY OF THE  
TOWN OF WHEATLAND

A Budget Hearing for the Council for the Town of Wheatland, Platte County, and State of Wyoming was held at Town Hall on June 14, 2021 pursuant to the law. Mayor Graves called the Budget Hearing to order at 6:46 p.m. With no public comment received the budget hearing was adjourned at 7:00 p.m.

Mayor Graves called the regular meeting to order at 7:00 p.m. The following were present at roll call: Councilmen Britz, Madsen, Montoya, and Race. Clerk/Treasurer Candy Wright and Attorney Doug Weaver were also present.

Mayor Graves presented the agenda requesting the Landis & Gyr agenda item, under New Business, be amended to include "Master Purchase, License and Services Agreement" and to add the 2020 Financial Audit to New Business. Councilman Madsen motioned, seconded by Councilman Race, to accept the agenda as amended. Motion passed 4-0.

Councilman Madsen motioned, seconded by Councilman Britz, to accept the consent agenda as presented and to place it on file. Motion passed 4-0.

June vouchers approved by Council are as follows: 4 Rivers Equipment, 859.10, parts, Albertsons/Safeway, 14.69, supplies, Alexander Construction, 4,966.24, road base, AlSCO, 131.79, mat rentals, Amazing Monogramming, 32.55, monogramming, Amazon.com, 354.98, supplies, Amped Electrical Solutions LLC, 396.42, repair, AT&T Mobility, 259.44, mobile internet for PD, Black Hills Energy, 2,895.85, heat, Bloedorn Lumber, 1,743.15, maintenance supplies, Bob Ruwart Motors, 3,867.33, auto repair, Bomgaars, 1,500.61, supplies, Brandon Graves, 750.00, Town Council, Britz & Company, 584.00, sign, Capital Business System Inc., 829.03, copier meter usage, CenturyLink, 208.91, phones, Chemsearch, 197.80, air freshener, Cheyenne Motorsports, 51.25, parts, City of Torrington, 10,686.00, sanitation disposal, Clark, Amy, 200.00, shirts/jacket, CRA Payment Center, 133.73, supplies, CRA Payment Center, 87.78, gatorline, Crowe, Dean, 63.60, safety, Custom Products Corporation, 216.21, street signs, DBC Irrigation Supply, 882.18, parts, DBT Transpiration Services LLC, 1,667.44, AWOS maintenance, Dooley Oil, 649.25, 15w/40 drum, Drube Supply, 493.57, supplies, Energy Labs, 560.00, water/waste water samples, Engineering Associates, 502.44, engineering, Faris Machinery, 3,436.80, parts, Fat Boys Tire & Repair, 962.50, tire repair, Ferguson Waterworks, 4,948.06, sensus software/parts, Fired up, 7,766.00, supplies, First Bankcard, 1,995.60, office supplies, First State Bank, 50,000.00, health claims, First State Bank, 400,000.00, health claims, Fort Collins Wholesale Nursery, 1,060.00, downtown trees, Frenchman Valley Coop, 4,079.50, propane, Fusion Cloud Services LLC, 712.45, phones, Grotts, Joseph, 200.00, cemetery burial refund, Heimsoth, Travis, 750.00, Electrical Inspector, Herdt, Ruth, 200.00, Office Cleaning, Hoffman Custom Construction, 2,390.95, concrete work, Horton Fuels, 9,246.86, fuel, Ideal, 84.86, coveralls, Inside the Tap, 495.00, investigation training, John Deer Financial, 232.68, supplies, Karr, Jason, 205.00, slab for dog kennel, KYCN Radio, 200.00, advertising, Lambert, Michale, 200.00, Cleaning Shop, Laramie Peak Motors, 9.50, filter, League of Nebraska Municipalities, 9.35, advertising, Lee's Towing, 2,300.00, towing, Lingo Communications, 7.27, phone, Logmein Communications, Inc, 568.04, phones, Long's Tree Spraying, LLC, 11,713.00, tree spraying, Madsen, Alan, 150.00, Town Council, McCarty's Carpet Cleaning, 420.00, carpet cleaning, McElmurry, Jeanie, 325.00, cleaning Town Hall, Meritain Health, 25,260.24, health premiums, Montoya, Anthony, 150.00, Town Council, Nuchraksa, Andrew, 200.00, work shirts/embroidery, One Stop Safety Solutions, 400.00, drug test/safety consulting, O'Reilly Automotive Inc, 4.58, parts, Partsmaster, 2,971.76, supplies, Pitney Bowes Global, 218.85, postage machine lease, Platte Valley Bank, 6,028.48, water replacement fund, Process Specialties Inc., 615.00, badger repair meter, Quill Corporation, 397.90, office supplies, Race, Donald, 150.00, Council Meetings, Record Times, 575.90, advertising,

Salt City Sales, 494.75, supplies, Schwindt, Bridgette, 14.70, refund, State of WY, 14,518.65, Utility Sales Tax, Stevenson, Terry, 200.00, Emergency Management, Streets, Mark, 500.00, Fire Inspector, Superior Contracting LLC, 12,672.00, trash hauling May, T.C. Edwards, 5,200.40, install new 3 ton coil line set and condenser, Tds Collection Service Inc., 3,787.20, rolloff c&d, Tharpe Consulting, 1,200.00, sex crimes and domestic violence training, The Pie Tin Bakery and Catering, 105.00, council meeting, The Tire Shop, 83.10, repair, Thrifty Foods, 130.50, supplies, Trihydro Corporation, 686.50, Engineering - landfill monitoring, Turf Master LLC, 649.04, turf, Valli Information System INC, 1,767.76, 2 mo. mailing of bills, Verizon Wireless, 261.39, cellphones, Wesco Receivables, 9,008.77, electric supplies, Western United Elect Supply, 1,404.36, electric supplies, Wheatland Automotive, 1,599.61, supplies, Wheatland Car Wash, 360.00, supplies, Wheatland R.E.A., 8,941.04, coloring contest, WY Child & Family services, 4,500.00, services for developmentally disabled children, WyoLogic, 2,072.50, it & website, WY Dept. of Workforce Svc, 1,578.00, unemployment tax, WY First Aid & Safety, 247.72, first aid kit, WY Law Enforcement Academy, 1,580.85, peace officer basic, WY Machinery Co, 15,702.01, parts and repair, WY Municipal Power, 196,811.47, power bill, WY Retirement System, 431.25, firemen retirement, WY State Fire Marshal, 411.19, code book, WY Wireless Internet, 75.00, internet town hall, WY Workers Compensation, 194.31, fire workers comp, WY.com, 20.00, Web Hosting, SPETt: Border States, 637.00, electric supplies, Stella Jones, 17,899.90 Cedar Penta, Western United Electric, 4,203.99, electric supplies, Exponential Engineering, 35,372.57, engineering, Record Times, 212.64, advertising, Total Payroll \$157,610.25 Total \$1,080,438.16.

Ms. Mary Ann Stinnette addressed Council on a sewer back-up which was denied by LGLP. No action was taken.

Mr. Josh Sandlin spoke on behalf of the Platte County School District #1 requesting building permit fees be waived for a project at West Elementary and at the Wheatland High School. Councilman Britz motion, seconded by Councilman Madsen, to split the cost of the building permit 50/50 with the District. Motion passed 4-0.

NEW BUSINESS: Planner Clark presented an application from Mr. Irwin for a simple subdivision to divide approximately 138 acres. Councilman Britz motioned, seconded by Councilman Race, to approve the simple subdivision. Motion Passed 4-0.

Planner Clark requested, on behalf of the Wheatland Historic Preservation Commission, to approve a sign for I-25 directing visitors to downtown Wheatland and to the Platte County Fairgrounds. Councilman Race motioned, seconded by Councilman Madsen, to accept the proposed sign. Motion passed 4-0.

Councilman Britz motioned, seconded by Councilman Montoya, to accept, with changes discussed, the Landis+Gyr Master Purchase, License and Services Agreement along with the Support Agreement. Motion passed 4-0.

Councilman Britz motioned, seconded by Councilman Madsen, to approve Resolution 3-2021 - A Resolution Amending the Fiscal Year 2020-2021 Budget by Fifty-One Thousand Dollars to Defray Expenses in the Administration Department. Motion passed 4-0.

Mayor Graves presented the FY 2021/2022 budget to the Council. Clerk Wright presented the changes discussed during the Budget Workshop. Councilman Montoya motioned, seconded by Councilman Race, to accept and adopt the 2021/2022 Budget, Resolution 4-2021, with noted changes. Motion passed 4-0. The budget resolution follows in its entirety

#### **RESOLUTION 4-2021**

A RESOLUTION PROVIDING FOR THE APPROPRIATION OF FUNDS TO DEFRAY ALL THE NECESSARY EXPENSES AND LIABILITIES OF THE TOWN OF WHEATLAND, WYOMING SPECIFYING THE OBJECTS, PURPOSES AND AMOUNTS OF SUCH APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

**BUDGET**

**July 1, 2021 – June 30, 2022**

**Section 1:** It is estimated that the total amount of revenues that will be collected by the Town of Wheatland, Wyoming during the fiscal year commencing July 1, 2021 and ending June 30, 2022 are in the amount of \$12,864,514.41

**REVENUES**

GENERAL FUND	
Property Taxes	\$ 350,000.00
Licenses	140,400.00
State Shared Revenues	2,951,280.85
Charges for Services	26,000.00
Miscellaneous Revenue	51,850.00
General Fund (Increase)/Decrease	572,190.09
State & Federal Grants	<u>5,200.00</u>
<b>Sub-Total</b>	<b>\$ 4,096,920.94</b>
ELECTRIC FUND	\$ 4,312,735.00
SANITATION FUND	883,000.00
WATER FUND	675,000.00
SEWER FUND	<u>379,000.00</u>
<b>Sub-Total</b>	<b>\$ 6,249,735.00</b>
SEVERANCE TAX FUND	
State Revenue/Interest	\$ 133,959.76
Cash Reserves	(43,088.35)
State & Federal Grants	<u>1,211,517.06</u>
<b>Sub-Total</b>	<b>\$ 1,302,388.47</b>
SPECIAL PURPOSE EXCISE TAX	\$ <u>930,470.00</u>
<b>Sub-Total</b>	<b>\$ 930,470.00</b>
AMERICAN RESCUE PLAN FUNDS	\$ <u>265,000.00</u>
<b>Sub-Total</b>	<b>\$ 265,000.00</b>
CAPITAL FACILITIES FUND	<u>20,000.00</u>
<b>Sub-Total</b>	<b>\$ 20,000.00</b>
<b>TOTAL REVENUES</b>	<b><u>\$ 12,864,514.41</u></b>

**Section 2:** That there is hereby appropriated out of any funds in the Town of Wheatland not otherwise appropriated the following sums of money for the respective purposes of defraying all necessary expenses and liabilities of the Town of Wheatland for the fiscal year commencing July 1, 2021 and ending June 30, 2022.

**EXPENDITURES**

GENERAL FUND	
Administration	\$ 1,904,141.40
Airport	101,224.00
Building Inspector/Planner	129,167.34
Emergency Management	3,400.00
Fire Department	76,500.00
Motor Pool	166,565.68
Cemetery Department	148,180.53
Parks Department	274,484.80
Parks & Recreation	78,006.00
Police Department	651,605.44
Street Department	580,522.04
Social Services	48,750.00
Capital Projects	<u>1,199,827.00</u>
<b>Sub-Total</b>	<b>\$ 5,362,374.23</b>
ELECTRIC FUND	\$ 3,580,097.05
SANITATION FUND	782,938.34

WATER FUND		290,384.01
SEWER FUND		<u>330,862.31</u>
	<b>Sub-Total</b>	<b>\$ 4,984,282.71</b>
SEVERANCE TAX FUND		
Runway Reconstruction Project	\$	469,855.47
Airport: AWOS		6,700.00
Airport: CARES Act O&M		30,000.00
Airport: Coronavirus Response Grant		13,000.00
Airport: Runway Seal Coat & Markings		186,000.00
Airport: Fly-In		3,500.00
Airport: Hangars/Lot Acquisition		333,333.00
Pickleball Court		50,000.00
Pathway		75,000.00
Landfill Closure – Air Burner		<u>135,000.00</u>
	<b>Sub-Total</b>	<b>\$ 1,302,388.47</b>
SPECIAL PURPOSE EXCISE TAX	\$	<u>930,470.00</u>
		<b>\$ 930,470.00</b>
AMERICAN RESCUE PLAN FUNDS	\$	<u>265,000.00</u>
	<b>Sub-Total</b>	<b>\$ 265,000.00</b>
CAPITAL FACILITIES FUND	\$	<u>20,000.00</u>
	<b>Sub-Total</b>	<b>\$ 20,000.00</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ <u>12,864,514.41</u></b>

Adopted this 14<sup>TH</sup> day of June, 2021. S/N: Mayor Brandon Graves Attest: S/N: Clerk Candy Wright

Councilman Race motioned, seconded by Madsen, to accept the American Reuse Plan Funds and authorize the Mayor to sign. Motion passed 4-0.

The 2019-2020 Audit was presented in draft form. No action was taken. Council would like to set up workshop to review.

With nothing further to come before the Council the meeting adjourned 8:18 p.m.

\_\_\_\_\_  
Brandon Graves, Mayor

Attest: \_\_\_\_\_  
Candy Wright, Clerk/Treasurer