

Wheatland, Wyoming
May 14, 2018

RECORD OF PROCEEDINGS
FOR THE GOVERNING BODY OF THE
TOWN OF WHEATLAND

A regular meeting of the Town Council for the Town of Wheatland, Platte County, and State of Wyoming was held in the Council Chambers of Town Hall on May 14, 2018 pursuant to the law.

Mayor Pro-Tem Madsen called the meeting to order at 7:00 PM.

The following were present at roll call: Councilmen Graves, Madsen, Ashenhurst and Britz. Clerk/Treasurer Candy Wright and Attorney Doug Weaver were also present.

Mayor Pro-Tem Madsen led the Pledge of Allegiance.

Mayor Pro-Tem Madsen presented the agenda to the Council. Mayor Pro-Tem Madsen requested to strike the Pickle Ball Court from the agenda and to move National History Day to the top of the agenda. Councilman Graves motioned, seconded by Councilman Britz, to accept the agenda as amended. Motion passed 3-0.

Mayor Pro-Tem Madsen welcomed Mrs. Mary Jo Birt and three, of the five, History Day students to the meeting. The students are working to raise money to compete at National History Day in Maryland June 12th – 14th. The students are willing to do odd jobs in an effort to raise funds. Councilman Britz motioned, seconded by Councilman Graves to provide a \$200 contribution to Platte County School District #1 per student, a total of \$1,000, in return for odd jobs. Motion passed 3-0.

Mayor Pro-Tem Madsen presented the consent agenda to Council. The consent agenda consists of the minutes, financial report, vouchers, and department head reports. Discussion was held on job positions currently open and property owned at the airport. Councilman Britz motioned, seconded by Councilman Graves to accept the consent agenda as presented and place it on record. Motion passed 3-0.

April vouchers approved by Council are as follows: 16TH STREET, 1,100.00, 4 RIVERS EQUIPMENT, 185.92, A & M ELECTRIC, 149.62, ALBERTSONS/SAFEWAY INC, 193.20, ALEXANDER CONSTRUCTION, 8,236.73, ALLEN'S PARTS SUPPLY, 261.65, ALMETEK INDUSTRIES INC, 302.58, ALSICO, 26.46, AMAZING MONOGRAMMING, 27.71, AMAZON.COM, 53.24, ASHENHURST, THANE, 150.00, ATLAS OFFICE PRODUCTS INC, 204.98, AUTO ELECTRIC INC, 2,699.95, AVENUE OF FLAGS MEMORIAL, 110.00, B & C STEEL CORP., 411.67, BARCO PRODUCTS, 76.12, BIOLYNCEUS, LLC, 2,757.76, BIRCH, 684.94, BLACK HILLS ENERGY, 3,205.77, BLOEDORN LUMBER - WHEATLAND, 484.62, BLUE TARP FINANCIAL, 273.97, BOB RUWART MOTORS, 194.07, BORDER STATES ELECTRIC SUPPLY, 80.00, BRANDON GRAVES, 150.00, BRITZ, WILLIAM R, 150.00, BROWN APPRAISAL SERVICES, LLC, 650.00, CAPITAL BUSINESS SYSTEM, 594.36, CASELLE, 900.00, CENTURYLINK, 198.75, CHESSER, RANDY, 284.80, COCHRAN, CLAYTON, 150.00, CONTRACTORS MATERIAL INC, 46.20, CPS DISTRIBUTORS, 1,037.93, CRA PAYMENT CENTER, 7,994.02, CRA PAYMENT CENTER, 1,365.69, CRESCENT ELECTRIC, 1,027.23, DANA KEPNER CO, 1,410.95, DBC IRRIGATION SUPPLY, 2,269.42, DBT TRANSPORTATION SERVICES LLC, 1,667.44, DETROIT

INDUSTRIAL TOOL,373.11,DRIVE TRAIN,342.51,DRUBE'S SUPPLY,558.56,ECONO SIGNS, 50.26,ELECTRICAL SYSTEMS CONSULTANTS,5,338.42,ENERGY LABS, INC., 1,273.00,ENGINEERING ASSOCIATES,6,364.87,ENGINEERING ASSOCIATES, 4,363.69, ENGINEERING ASSOCIATES,1,225.60,ENGINEERING ASSOCIATES,10,065.10,FABIAN, JOE,750.00,FAT BOYS TIRE & REPAIR,417.00,FERGUSON WATERWORKS #1701, 3,213.64, FIRST AMERICAN TITLE,36,027.12,FIRST AMERICAN TITLE,27,460.63,FIRST AMERICAN TITLE,54,000.00,FIRST BANKCARD,1,616.64,FIRST BANKCARD,2,070.29,FIRST STATE BANK, 30,000.00,FIRST STATE BANK,13,400.00,FISHER ROOFING,86,113.79,FISHER ROOFING, 67,289.00,FLOYD'S,70.17,FOOTPRINTS CONCIERGE' & PERSONAL SERVICE, 611.42, FRENCHMAN VALLEY COOP,1,263.50,HEIMSOTH, TRAVIS,750.00,HERDT, RUTH,200.00,HILLSIDE RENTAL,1,504.24,HORTON FUELS LLC, 9,502.60, IDEAL, 66.53, JENKINS AUTO BODY,3,157.55,JOHN DEERE FINANCIAL,242.09,KOIS BROTHERS EQUIPMENT, 1,414.38,KYCN RADIO,200.00,LAMBERT, MICHAEL,200.00,LARAMIE PEAK MOTORS,44.70,LAWSON PRODUCTS,163.76,LOCK TRUCKING CO,317.73,LONG'S TREE SPRAYING SERVICE,850.00,LYLE SIGNS INC,383.08,M & M TANK COATING COMPANY INC,9,006.30,MADSEN, ALAN,150.00,MCELMURRY, JEANIE R,325.00,MERCHANT JOB TRAINING AND SAFE,100.00,MERITAIN HEALTH,29,708.67,MICKELSEN, VICKI, 530.54,MIDAMERICAN RESEARCH CHEMICAL,469.52,MOUNTAIN STATES LIGHTING, 2,504.00,OLD TREE DESIGN,356.06,ONE CALL OF WYOMING,47.25,O'REILLY AUTOMOTIVE INC,48.19,PARTSMASTER,63.26,PEDCO,4,750.00,PENNIES FOR PLATTE COUNTY, 1,200.00,PETERBILT OF WYOMING,115.80,PINNEO, KEN,348.84,PITNEY BOWES INC,800.00,PLATTE #1,80.00,PLATTE VALLEY BANK,5,000.00,PORT-A- POTS BY TDS INC,299.68, QUERRY FENCING,480.42,QUILL CORPORATION,346.67,RAUSCH, JOLENE, 608.30,RECORD TIMES & PC MERCHANT,1,133.62,SAFETY-KLEEN,148.80,SECRETARY OF STATE,30.00,SHOPKO DEPT 5485,47.95,SIMPLY CREATIVE,60.00,SOLID WASTE PROFESSIONALS OF WYOMING,6,217.60,SPAN PUBLISHING, INC.,149.00,SPARKLETTS & SIERRA SPRINGS,127.41,STATE OF WYOMING,14,060.45,STEVENSON, TERRY, 200.00, STREETS, MARK,500.00,T.C. EDWARDS,3,942.27,TAYLOR, JAMES AND VICTORIA, 78.55,TEAM LABORATORY CHEMICAL CORP,1,973.00,TERMINIX,54.00,THE TIRE SHOP,770.91,THRIFTY FOODS,330.38,TOWN TREASURER,804.70,TRANSUNION RISK AND ALTERNATIVE,25.00,TRIHYDRO CORPORATION,432.50,TRUGREEN,7,923.35,VALLI INFORMATION SYSEMS INC,2,016.31,VAUGHN CONCRETE PRODUCTS,3,090.00,VERIZON WIRELESS,540.88,WAM- LEADERSHIP TRAINING SERVICES,225.00,WARD ELECTRIC, 42,287.20,WCDA SERVICING,100.00,WESCO RECEIVABLES CORP,3,140.30,WESTERN STATE ASPHALT,454.50,WESTERN UNITED ELECT SUPPLY,9,098.63,WHEATLAND AUTOMOTIVE,699.46,WHEATLAND CO-OP ASSN,551.93,WHEATLAND GARAGE DOOR,321.00,WHEATLAND R.E.A.,6,565.52,WYO DEPT OF AGRICULTURE,50.00,WYOMING MACHINERY CO,13,869.00,WYOMING MUNICIPAL POWER,212,629.00,WY RETIREMENT SYSTEM,330.00,WYOMING STATE FIRE MARSHAL'S,298.31,WYOMING WIRELESS INTERNET,274.00,WYOMING WORKERS COMPENSATION, 189.89, WYOMING.COM, 20.00,XEROX CORPORATION,383.63 PAYROLL, 181,368.31 TOTAL 970,347.62

Mayor Pro-Tem Madsen presented a card received from the VFW Post 3528 and American Legion Post 10 thanking the Town of Wheatland for posting flags on Main Street and keeping them in serviceable condition. A Thank You was also given to ReAnnah Caves for her assistance with a grave-site.

No public comments were received. Councilman Britz noted that he sent a thank you note to Carolyn Williams for her well-written, positive letter to the editor.

UNFINISHED BUSINESS: Mayor Pro-Tem Madsen presented, for third and final reading, Ordinance 816 – An Ordinance Amending Section 15.05.010 (a) and (b) (1) through (9), of the Wheatland Town Code, and Adopting the 2018 Edition; of the International Mechanical Code, International Building Code, International Residential Code, International Existing Building Code, NFPA-58 LP-Gas Code, NFPA-54 Fuel Gas Code, and NFPA-101 Life Safety Code. Councilman Britz motioned, seconded by Councilman Ashenhurst to approve Ordinance 816 on final reading. Motion passed 3-0.

ORDINANCE NO. 816

AN ORDINANCE AMENDING SECTION 15.05.010 (a) and (b) (1) through (9), OF THE WHEATLAND TOWN CODE, AND ADOPTING THE 2018 EDITION; OF THE INTERNATIONAL MECHANICAL CODE, INTERNATIONAL BUILDING CODE, INTERNATIONAL RESIDENTIAL CODE, INTERNATIONAL EXISTING BUILDING CODE, NFPA-58 LP- GAS CODE, NFPA-54 FUEL GAS CODE, and NFPA-101 LIFE SAFETY CODE.

BE IT ORDAINED BY THE TOWN OF WHEATLAND, WYOMING, that sections 15.05.010 (a) and (b) (1) through (9) are hereby amended as follows:

(a). The following international codes, supplements and amendments thereto, are hereby adopted by reference as provided by W.S § 15-1-119 (Lexis/Nexis 2017 as amended), except those portions of such codes as amended, modified, added or deleted below and the provisions thereof shall be controlling within the Town.

(b). The following International Building Code and International Residential Code 2018 edition, as adopted by the International Conference of Building Officials, International Association of Plumbing and Mechanical Officials, are hereby adopted by reference as if the same were fully set forth herein: Provisions of the International Electrical Code, and the International Energy Conservation Code referenced in the International Building Code, International Residential Code, the International Fire Code, of the International Residential Code referencing the Dwelling Unit Fire Sprinkler System and appendixes are specifically not adopted herein.

2018 International Mechanical Code

1. 2018 International Building Code
2. 2018 International Plumbing Code
3. 2018 International Fire Code
4. 2018 International Residential Code
5. 2018 International Existing Building Code
6. 2018 NFPA-58 LP- Gas Code
7. 2018 NFPA-54 Fuel Gas Code
8. 2018 NFPA-101 Life Safety Code

A copy of each of the adopted codes are on file in the office of the Town Clerk or Building Inspector. The above codes will become effective July 1, 2018. Passed and approved this 12th day of March on first reading. Passed and approved this 9th day of April on second reading. Passed and approved this 14th day of May on third and final reading. S/N: Mayor Joseph Fabian S/N: Clerk Candy Wright

Planner Ervin then presented, for second reading, Ordinance 817- An Ordinance Rezoning Lot B, Willis Subdivision in the Town of Wheatland. Councilman Ashenhurst motioned, seconded by Councilman Graves, to approve Ordinance 817 on second reading. Motion passed 3-0.

Mayor Pro-Tem Madsen welcomed Chase Christensen and Fire Chief Chuck Williams to the meeting for continued discussions on the ladder truck. Mr. Christensen reported that Missouri Basin Power Project made a donation of \$15,000 to the Fire Department Foundation for the purchase of the ladder truck. Missouri Basin Power Project has also agreed to give the Foundation an additional \$5,000 to match the \$5,000 provided for by the Foundation. The Foundation has purchased the truck and will hold the title unless otherwise decided by Council. Further discussion will be held during the Fire Department's budget workshop.

NEW BUSINESS: Mayor Pro-Tem Madsen presented Resolution 4-2018 A Resolution Amending the 2017-2018 Budget to Defray Expenses in Administration and Inspector/Planner Departmental Budgets. Councilman Ashenhurst motioned, seconded by Councilman Graves to approve Resolution 4-2018. Motion passed 3-0.

RESOLUTION 4-2018

A RESOLUTION AMENDING THE 2017-2018 BUDGET TO DEFRAY EXPENSES IN ADMINISTRATION AND INSPECTOR/PLANNER DEPARTMENTAL BUDGETS.

WHEREAS, repairs to various assets of the Town have been required due to a hail storm that occurred in the summer of 2017, and,

WHEREAS, the cost of building maintenance and repairs are collected within the Administration Department's budget, and,

WHEREAS, hail storm related repairs have amounted to approximately \$280,000 of unanticipated costs, and,

WHEREAS, the Town Council requested the Planner conduct a comprehensive review of the Development Code, and

WHEREAS, the Town Planner has incurred approximately \$5,000 of unanticipated costs to conduct the subject review, and,

WHEREAS, the Electric Department is expected to under run its budgeted expenses for FY 2017-2018, and,

WHEREAS, some projects in the FY 2017-2018 Capital Projects budget have been cancelled or have not yet been completed,

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY FOR THE TOWN OF WHEATLAND AS FOLLOWS:

The Administrative Department Budget shall be increased by \$280,000.00 to a total of \$2,012,191.00 and,

The Inspector/Planner Department Budget shall be increased by \$5,000.00 to a total of \$132,500.00, and,

The Electric Department Budget shall be decreased \$155,000.00 to a total of \$3,703,500.00, and

The Capital Projects Budget shall be decreased by \$130,000.00 to a total of \$672,100.00

This Resolution shall take effect and be in full force at the time of its passage. Adopted this 14th day of May, 2018. S/N: Mayor Joseph Fabian S/N: Clerk Candy Wright

PUBLIC HEARING: Mayor Pro-Tem Alan Madsen called the Public Hearing to order at 7:30 p.m. and welcomed Jim Hatfield from the Wyoming Housing Authority to the hearing. The Public Hearing is being held to encourage Citizen Participation on a Community Development Block Grant. Said grant will be submitted to the Wyoming Business Council for the purpose of constructing a concrete sidewalk along Oak Street and construction of a new concrete sidewalk, curb and gutter along 22nd Street adjacent to the newly constructed Rock Creek Apartments. Mr. Hatfield spoke in favor of the project. With no other public comment received the public hearing was adjourned at 7:35 p.m.

Continuing under New Business Mayor Pro-Tem Madsen welcomed Kit Armour from the Platte County Chamber of Commerce. Ms. Armour presented the Platte County Lodging Tax Board's 2017 Annual Report and then presented the Platte County Specific Purpose Excise Tax brochure.

Mayor Pro-Tem Madsen presented, for first reading, Ordinance 818 – An Ordinance Amending Wheatland Town Code § 8.15.020 (B) (1) (G) & §8.15.020(c) (1) (d) Establishing Use Restrictions and Fees for Disposal at the Wheatland Solid Waste Transfer Station (WSWTS). Attorney Weaver noted changes to the ordinance. Councilman Britz motioned, seconded by Councilman Graves, to approve Ordinance 818 with noted changes. Motion passed 3-0.

Clerk Wright presented Resolution 3-2018 authorizing submission of a Community Development Block Grant application. Councilman Ashenurst motioned, seconded by Councilman Graves to approve Resolution 3-2018. Motion passed 3-0.

A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION TO THE
WYOMING BUSINESS COUNCIL FOR THE
ROCK CREEK APARTMENTS SIDEWALK EXTENSION

THE PURPOSE OF THIS PROJECT IS: INSTALLATION OF A NEW 4" DEEP CONCRETE SIDEWALK ALONG THE OAK STREET AND 22ND STREET PERIMETERS OF THE ROCK CREEK APARTMENT ("RCA") COMPLEX LOCATED AT 1206 22ND STREET, WHEATLAND, WY.

WITNESSETH

WHEREAS, the Governing Body of the Town of Wheatland, WY desires to participate in the Community Development Block Grant Program to assist in financing this project; and

WHEREAS, the public benefit(s) of this project will include new public sidewalks; and

WHEREAS, this project will meet the national objective of benefiting low and moderate income persons; and

WHEREAS, the Governing Body of the Town of Wheatland, WY plans to provide a cash match in the amount of \$6,250.00 funded in whole by the Rock Creek Apartments, LLC., to this Community Development Block Grant project; and

WHEREAS, In the event of any project cost overruns, the Owner of the Rock Creek Apartments (“Rock Creek Apartments, LLC”) will provide funding in the amount necessary to complete the project; and

WHEREAS, the Town of Wheatland, WY held a public hearing on May 14, 2018 to solicit testimony from citizens and gave full consideration to all comments received; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE Town of Wheatland, WY, that a grant application not to exceed \$40,000 be submitted to the Wyoming Business Council for consideration of assistance in funding the Rock Creek Apartments Sidewalk Extension.

BE IT FURTHER RESOLVED, that Candy Wright is hereby designated as the authorized representatives of the Town of Wheatland to act on behalf of the Governing Body on all matters relating to this grant application. Passed, approved and adopted this 14th day of May, 2018. S/N: Mayor Joseph Fabian S/N: Clerk Candy Wright

Planner Ervin presented the Cascade Subdivision Out Lot Final Plan to Council. The preliminary plan was approved last May. Councilman Britz motioned, seconded by Councilman Graves to authorize Mayor Pro-Tem Madsen to sign in approval the Final Plan of the Cascade Subdivision. Motion passed 3-0.

With no further business to come before the Council the meeting was adjourned at 7:46 PM. The next regular meeting of the Town Council will be June 11, 2018 at 7:00 PM in Town Hall.

Joseph Fabian, Mayor

Attest: _____
Candy Wright, Town Clerk