

Wheatland, Wyoming
February 12, 2018

RECORD OF PROCEEDINGS
FOR THE GOVERNING BODY OF THE
TOWN OF WHEATLAND

A regular meeting of the Town Council for the Town of Wheatland, Platte County, and State of Wyoming was held in the Council Chambers of Town Hall on February 12, 2018 pursuant to the law. Mayor Fabian called the meeting to order at 7:00 PM. The following were present at roll call: Councilmen Graves, Madsen, Britz, Ashenhurst and Mayor Fabian. Finance Clerk Tabitha Enniss and Attorney Doug Weaver were also present. Mayor Fabian led the Pledge of Allegiance. Mayor Fabian presented the agenda to the Council. Councilman Graves motioned to approve agenda seconded by Councilman Madsen. Motion passed 4-0. Mayor Fabian presented the consent agenda to Council. The consent agenda consists of the minutes, financial report, vouchers, and department head reports. Councilman Britz commented on CD investments. Councilman Ashenhurst commented on overtime for the water department's old water lines. Chase Christiansen commented on retirement for the fire department. Councilman Britz also commented on the amount of time the City Planner Ervin spent on one application. Councilman Ashenhurst motioned, seconded by Councilman Britz to accept the consent agenda as presented. Motion passed 4-0. All reports will be placed on record and available for review. January vouchers approved by Council are as follows: A & M ELECTRIC,836.93,ACCUVALUE, LLC, 2,000.00, AIRGAS, 64.84, ALBERTSONS /SAFEWAY INC, 255.44,ALLEN'S PARTS SUPPLY, 19.14,ALSCO,25.36,AMERICAN COLLECTION SYSTEMS,109.84,ASHENHURST, THANE, 150.00,ATLAS OFFICE PRODUCTS INC,199.12,AWWA CUSTOMER SERVICE,315.00,BANISH, DEB,36.00,BIRCH,828.50,BLACK HILLS ENERGY, 6,443.56, BLOEDORN LUMBER,222.48,BLUE TARP FINACIAL ,415.97,BOB RUWART MOTORS, 181.70, BRANDON GRAVES,150.00,BRITZ, WILLIAM R, 150.00, CENTURYLINK, 184.94, CODE PUBLISHING ACCOUNTS RECEIVABLE, 82.00,CONSOLIDATED MFG. ENT.,INC., 975.87, CRA PAYMENT CENTER,390.03,CRA PAYMENT CENTER,47.28,CRESCENT ELECTRIC, 547.91, DANA KEPNER CO,2,525.84, DBT TRANSPORTATION SERVICES LLC, 1,667.44, DENNIS, JOHN, 18,500.00,DESERT MOUNTAIN CORP.,4,697.79,DRUBE'S SUPPLY,482.28,ECONO SIGNS, 174.13, ELECTRICAL SYSTEMS CONSULTANTS,389.00,ENERGY LABS, INC., 264.00, ENGINEERING ASSOCIATES, 8,415.00, ENGINEERING ASSOCIATES,8,611.55,FABIAN, JOE,750.00,FARIS MACHINERY, 185.64, FARMER BROTHERS COFFEE,96.60,FAT BOYS TIRE & REPAIR, 15.00, FERGUSON WATERWORKS #1701,595.67,FIRED UP,369.41,FIRST AMERICAN TITLE, 50,014.07, FIRST AMERICAN TITLE,1,606.02,FIRST AMERICAN TITLE,123,059.08,FIRST AMERICAN TITLE, 514.57,FIRST BANKCARD,1,780.71,FLOYD'S,150.32,FRY, AMANDA,124.98,HEIMSOTH, TRAVIS, 750.00,HERDT, RUTH,200.00,HINCKLEASE,28,534.44,HORTON FUELS LLC, 13,991.66, IACP, 150.00,IDEAL,14.91,INTERNATIONAL CODE COUNCIL, 893.36, INTERSTATE BILLING SERVICE INC,9.20,JOHN DEERE FINANCIAL, 529.77,KIWANIS,100.00,KOIS BROTHERS EQUIPMENT, 13,761.05,KRIZ-DAVIS CO,700.00,KYCN RADIO,200.00,L.N. CURTIS & SONS, 524.96, LAMBERT, MICHALE,200.00,LARAMIE FIRE EXTINGUISHER SERV,488.50, LAWSON PRODUCTS, 445.43, LYLE SIGNS INC,10,415.52,MADSEN, ALAN, 150.00,MCELMURRY, JEANIE R,325.00,MERITAIN HEALTH,30,932.30,MERITAIN HEALTH,198.54,MIDWEST HOSE & SPECIALTY, 50.56,OLD GRADS,100.00,OLD TREE DESIGN,394.62,ONE CALL OF WY,38.50,P.C. CHAMBER OF COMMERCE, 5,000.00,PARTSMaster,1,126.37,PLATTE #1,2,050.00,PLATTE VALLEY BANK, 600.00,PRO RIVER TECH,5,161.51,QUILL CORPORATION,1,854.80,RECORD TIMES & PC MERCHANT, 2,520.36,RESPOND FIRST AID SYSTEMS,65.89,S & S BUILDERS, LLC,4,845.00,SALT CITY SALES,1,125.25,SENSUS METERING SYSTEMS,1,949.94,SHOPKO DEPT 5485,120.43,SIMPLY CREATIVE,51.16,SOLID WASTE PROFESSIONALS OF WY, 287.00, SPARKLETTS & SIERRA

SPRINGS,149.61,STATE OF WYOMING,19,008.19,STEIL SURVEYING SERVICES, 245.00, STEVENSON, TERRY, 200.00, STREETS,MARK, 500.00, T.C.EDWARDS, 329.80, T.OENGINEERS, 3,200.00,TERMINIX,108.00,THE TIRE SHOP, 53.00, THRIFTY FOODS, 403.03,TOBIN & ASSOCIATES PC, 1,218.87,TRANSUNION RISK AND ALTERNATIVE, 25.00, TRIHYDRO CORPORATION,626.00,VALLEY PLUMBING & HEATING, 345.94,VALLI INFORMATION SYSEMS INC,1,792.87,VERIZON WIRELESS, 529.82, VYVE, 69.32, W W Q & P C A, 90.00, WARWS, 1,155.00, WEAVER, DOUGLAS,50.00,WESCO RECEIVABLES CORP, 3,980.00, WESTERN BLDG, 23.75, WESTERN UNITED ELECTSUPPLY, 1,427.27, WHEATLAND AUTOMOTIVE, 1,519.41, WHEATLAND CO-OP ASSN,150.00,WHEATLAND GARAGE DOOR, 135.00,WHEATLAND R.E.A.,3,752.40,WYO DEPT OF TRANSPORTATION, 511.86,WYO RURAL ELECTRIC ASSOC., 395.98,WY FIRE CHIEFS ASSOC., 190.00, WY MACHINERY CO, 21,794.87, WY MUNICIPAL POWER,265,510.77, WY WIRELESS INTERNET,75.00, WY WIRELESS VERIZON, 26.49, WYWORKERS COMPENSATION, 197.19, WY.COM,20.00,XEROX CORPORATION,426.74, PAYROLL \$177,961.45 Totals: \$878,674.67 Mayor Fabian presented a thank you card, from the John Livers family, to the cemetery department for their help and assistance. Mayor Fabian also presented a thank you card from Betty Brotzman, Burt Petersen’s sister, saying how grateful she was for all the help with Burt’s retirement. Mayor Fabian presented a letter of thanks from the Platte County Legacy Home for the Council's support of their safe trick or treat event. Mayor Fabian presented a “Whatever it Takes” awards to Rick Keck and the Water/Sewer Department for going above and beyond their duties. Mayor Fabian presented Michaela Krejci with her certificate of Completion of Apprenticeship Program certifying Ms. Krejci as a Journeyman lineman. Kit Armour from the Platte County Chamber of Commerce presented a Platte County fishing guide and discussed an upcoming small business assistance program with John Schallert. UNFINISHED BUSINESS: Mayor Fabian presented, for third reading, Ordinance 814 – An Ordinance Establishing Fees for Niches in the Columbarium located at the Town of Wheatland Cemetery. Discussion was held on the ordinance presented. Councilman Britz motioned, seconded by Councilman Madsen to approve Ordinance 814 on third reading. Motion passed 4-0.

ORDINANCE NO. 814

AN ORDINANCE ESTABLISHING FEES FOR NICHEs IN THE COLUMBARIUM LOCATED AT THE TOWN OF WHEATLAND CEMETARY

SECTION 1: DEFINITIONS

- a) Columbarium – A building with niches for funeral urns to be stored, which is located at the Town of Wheatland Cemetery.
- b) Niche – a recess in a Columbarium, which is designated for no more than two cinerary urns to be stored.

SECTION 2: FEES

- a) \$1,000 per niche
 - a. This fee shall include engraving for two individuals’ names, birth dates, and death dates.
 - b. Any additional engraving will be at the owner’s expense.
 - c. No more than two cinerary urns may be stored in each niche.
- b) \$50 for the opening and closing of niches on Monday, Tuesday, Wednesday, Thursday, and Friday.
- c) \$100 for the opening and closing of niches on Saturdays, Sundays, and Holidays.

SECTION 2: PERPETUAL CARE FUND

- a) Seventy-five dollars (\$75) of the fee charged in Section 1(a) shall be placed in the existing cemetery perpetual care fund.

All provisions of Ordinances #617 and #621, which have not been previously repealed, shall remain in full force and effect. Passed and approved this 11th day of December, 2017, on first reading. Passed and approved this 8th day of January, 2018, on second reading. Passed and approved this 12th day of February, 2018, on third and final reading. S/N: Mayor Joseph Fabian S/N: Clerk Candy Wright Mayor Fabian presented, for second reading, Ordinance 815 – An Ordinance Allowing the Town Clerk to Issue Catering Permits and Malt Beverage Permits for the Selling and Serving of Alcoholic Beverages. Councilman Ashenurst motioned, seconded by Councilman Britz, to approve Ordinance 815 on Third reading. Motion passed 4-0.

ORDINANCE NO. 815

AN ORDINANCE ALLOWING THE TOWN CLERK TO ISSUE CATERING PERMITS AND MALT BEVERAGE PERMITS FOR THE SELLING AND SERVING OF ALCOHOLIC BEVERAGES

BE IT ORDAINED BY THE TOWN OF WHEATLAND, WYOMING:

Wheatland Town Code 5.05.090 shall now read:

a) ISSUING AUTHORITY:

1. The Town Clerk, or Clerk's designee, is hereby authorized to issue the following temporary permits for the serving and selling of alcoholic beverages, upon the receipt of a completed application and payment of necessary fees:
 - i. Malt Beverage Permits, as defined by W.S. § 12-4-502(a).
 - ii. Catering Permits, as defined by W.S. § 12-4-502(b).
2. The governing body of the Town of Wheatland is hereby authorized to issue the following temporary permits pursuant to state law and this chapter:
 - i. Temporary Dispensing Room Permits, as defined by W.S. § 12-4-504 and § 12-5-201(f), (g), (h), and (j).
 - ii. Extended Club Hours Permits, as defined by W.S. § 12-5-101(b).

b) **TRAINING:** Prior to issuance of any temporary license or permit the applicant, servers, and volunteers who will be selling, serving, or delivering alcoholic liquors and/or malt beverages pursuant to the above temporary permits must be required to complete the Wheatland Police Department Responsible Server's Course no less than 48 hours before the start of the event.

c) **APPLICATION:** Those individuals and entities requesting temporary licenses and permits must complete an application through the Town Clerk's office, prior to issuance of any temporary licenses or permits.

d) **FEES:** The fee for each license shall be payable at the time of the application, shall be paid in cash or certified check, and shall be in the full amount as shown for each class of license below:

1. Malt Beverage Permits: the fee shall be \$50.00 per 24-hour period.
2. Catering Permits: the fee shall be \$50.00 per 24-hour period.
3. Temporary Dispensing Room Permit: the fee shall be \$50.00.
4. Extended Club Hours Permit: the fee shall be \$50.00.
5. If the application, for any of the above permits, is submitted to the Town Clerk less than 10 days before the event the fee shall be \$100.00

e) **REFUNDS:** No refund of all, or any part, of any temporary license or permit fee shall be made at any time following the issuance of the license.

f) **REVOCATION OF PERMIT:** The Chief of Police, or authorized designee, may revoke any temporary permit issued under this ordinance in the interest of maintaining peace and order; or to protect the health, safety, and welfare of the public; or in any situation which an emergency

arises; or where there is an immediate threat to the security, property, and welfare of any member of the public. Passed and approved this 11th day of December, 2017, on first reading. Passed and approved this 8th day of January, 2018, on second reading. Passed and approved this 12th day of February, 2018, on third and final reading. S/N: Mayor Joseph Fabian S/N: Clerk Candy Wright

At 7:30pm Mayor Fabian went into a public hearing for the renewal of liquor licenses. Mayor Fabian asked for any comments on the renewals of Restaurant Liquor Licenses. With no public comments, Councilman Madsen motioned and seconded by Councilman Britz to accept the renewal Restaurant Liquor Licenses of High Plains Pizza, Los Dominguez and Tasty Treats. Motion passed 4-0. Mayor Fabian asked for comments on the renewals of Club Liquor Licenses. With no public comments, Councilman Graves motioned and seconded by Councilman Britz to accept the renewal of Club Liquor Licenses Moose Lodge and Wheatland Country Club. Motion passed 4-0. Mayor Fabian asked for comments on the renewals of Retail Liquor Licenses. With no public comments, Councilman Graves motioned and seconded by Councilman Britz to accept the renewal of Retail Liquor Licenses Landmark Bar, Commodore Bar, I-25 Pit Stop, Safeway, Vimbo's Dusty Boots, Big A, Smitty's Lanes, and Guadalajara. Motion passed 4-0. Mayor Fabian asked for comments on the renewals of Bar and Grill Liquor Licenses. With no public comments, Councilman Madsen motioned and seconded by Councilman Britz to accept the renewal of Bar and Grill Liquor Licenses Windy Peaks Brewery-Pub-Chophouse. Motion passed 4-0. It was then motioned by Councilman Graves and seconded by Councilman Madsen to end the public hearing. Public hearing was closed at 7:32 PM. Motion passed 4-0. NEW BUSINESS: Mayor Fabian presented an application for a 24 Hour Malt Beverage Permit from Pete Delgado for a Valentine's Day Dance which will be held on February 17, 2018. Councilman Graves motioned, seconded by Councilman Britz to approve the 24 Hour Malt Beverage Permit with minimum fees. Motion passed 4-0. Mayor Fabian recognized our bank depositories as First State Bank, Bank of the West, Platte Valley Bank. Councilman Britz motioned, to accept bank depositories seconded by Councilman Ashenurst Motion passed 4-0. Councilman Britz motioned, seconded by Councilman Madsen, to accept the Platte County Record Times as the Town's dedicated newspaper. Motion passed 4-0. Judge Mickelsen spoke on Town codes which may need to be addressed in the near future. Mayor Fabian presented a grant contract for the Wheatland Historic Preservation Commission. The grant will assist with costs associated with hiring a consultant to conduct an inventory of historic downtown buildings Councilman Britz commented on auditing requirements. Councilman Madsen motioned, seconded by Councilman Graves to accept the grant and approve Mayor Fabian to sign. Motion passed 4-0. Mayor Fabian presented a Grant and Loan Agreement from SLIB for landfill closure. Councilman Britz motioned, seconded by Councilman Madsen, to accept the agreement as presented. Motion passed 4-0. Planner Malcolm Ervin presented the Bowen simple subdivision preliminary plan. Councilman Ashenurst motioned, seconded by Councilman Britz, to accept the Bowen's simple subdivision plan with the Planner Ervin's recommendations. Motion passed 4-0. Mayor Fabian presented Resolution 2-2018 A Resolution of support for a grant application to the Wyoming Office of State Lands and Investments for repairing the lagoon embankment and replacing the liner of the leaking wastewater pond. Councilman Ashenurst motioned, seconded by Councilman Britz, to approve Resolution 2-2018 Motion passed 4-0. Mayor Fabian presented Trihydro 2018 cost proposal. Councilman Britz motioned, seconded by Councilman Graves, to approve the cost proposal. Motion passed 4-0. With no further business to come before the Council the meeting was adjourned at 8:21 PM. The next regular meeting of the Town Council will be March 12, 2018 at 7:00 PM in Town Hall. Attest:/s/ Candy Wright, Clerk/Treasurer Approved /s/ Mayor Joe Fabian.