

Wheatland, Wyoming
February 13, 2017

RECORD OF PROCEEDINGS
FOR THE GOVERNING BODY OF THE
TOWN OF WHEATLAND

A regular meeting of the Town Council for the Town of Wheatland, Platte County, and State of Wyoming was held in the Council Chambers of Town Hall on Monday, February 13, 2017 pursuant to the law.

Mayor Fabian called the meeting to order at 7:00PM.

The following were present at roll call: Councilmen Graves, Ashenhurst, Madsen and Britz. Town Clerk/Treasurer Doug Wiggins, Deputy Clerk Candy Wright and Town Attorney Doug Weaver were also present.

Mayor Fabian led the Pledge of Allegiance.

Mayor Fabian presented the agenda to Council for approval. Councilman Madsen motioned and seconded by Councilman Graves to accept the agenda as presented. Motion passed 4-0.

Mayor Fabian presented the consent agenda to Council for approval. The consent agenda consists of the minutes, financial report, vouchers, and department head reports. No questions were asked of the consent agenda, Councilman Madsen motioned and seconded by Councilman Britz to accept the consent agenda and place appropriate reports on file. Motion passed 4-0.

January vouchers approved by Council are as follows: A&M Electric-2455.16; Air Gas-190.40; Albertsons/Safeway-115.04; Allen's Parts-6593.28; AlSCO-207.00; Altec-5265.95; Andrew Starr-44.50; ACM-4000.00; Thane Ashenhurst-150.00; Atlas Office Products-772.36; AWWA-315.00; Banner Health-70.00; Birch-1520.51; Black Hills Energy-7728.22; Bloedorn Lumber-324.62; Bob Ruwart Motors-399.95; Brandon Graves-150.00; Bill Britz-150.00; Bruco-144.10; Bytespeed-4082.00; Casper Star Tribune-240.56; Century Link-3357.14; CME-5418.24; Contractors Materials-1027.00; CRA Payment-1302.22; Crescent Electric-480.60; Dana Kepner-1656.06; Dooley Oil-189.12; Double D Cleaning-325.00; Drive Train-52.79; Drube's Supply-1635.49; ESC Engineering-2870.50; Energy Labs-1202.00; Joe Fabian-750.00; Fat Boys Tires-822.68; FiredUp-342.50; First Bankcard-3208.94; First State Bank-50000.00; Frenchman COOP-6373.95; Frontier Furniture-7787.22; Futurum Technologies-3277.40; Hawkins-782.50; HD Supply-370.98; Ruth Herdt-200.00; Hilty Construction-65.22; Ben Hilty-2469.93; HinckLease-13700; Horton Fuels-5729.17; IACP-150.00; Ideal-149.03; Jenkins Auto Body—1433.45; John Deere Financial-397.53; Kiwanis-50.00; Kois Brothers-4530.09; Kriz-Davis-1535.00; KYCN Radio-200.00; Michale Lambert-200.00; LCCC-600.00; Laramie Peak Motors-252.28; Laramie Peak Vet-202.35; Alan Madsen-150.00; Merchant Training-650.00; Meritain Health-27438.02; Old Grads-100.00; One Call WY-47.50; OReilly-91.87; Parks & Rec-50.00; Partsmaster-1999.06; Paul Conway-54.49; PC Main Street-8750.00; Peterbilt of Wyoming-291.63; PCSD #1-1930.00; PVB-600.00; Project Safe-5000.00; Quill Corp-826.26; Radar Shop-567.00; Record Times-1608.71; Scott Scheller-200.00; Sensus Metering-1665.98; ServPro-6379.51; Shopko-39.99; Shred-it-161.25; Simply Creative-39.00; Solid Waste Professionals-6228.00; Southwest Plumbing-1121.11; Sparklett Springs-232.62; Spillman Technologies-6173.44; State of Wyoming-20437.09; Steil Surveying Services-1085.00; Mark Streets-500.00; Mike Taylor-398.34; Team Lab-215.00; Terminix-54.00; Town Treasurer-1053.03; Travelers-34431.00; Valli-1684.40; Verizon Wireless-404.65; Vyve-137.58; WAM-280.00; Waterous Co-165.18; Wesco Receivables-1934.83; Wester-Wetstein & Assoc-21287.63; Wheatland Automotive-1893.37; Wheatland Coop-312.74; WFD Foundation-2842.35; Wheatland REA-2901.87; WAC-1658.10; Witmer Public Safety-410.55; WY Dept Workforce-1562.96; WYDOT-1672.68; WASCOP-820.00; WY Child & Family-2250.00;

Wyoming Machinery-262.32; WMPA-288247.44; Wyoming Retirement-465.00; WY Rigging-3457.46; WSFA-190.00; WY Wings-245.00; Wyoming Wireless-75.00; WY Worker Comp-245.34; Wyoming.com-52.50; Xerox Corp-565.58; Payroll-173150.78; Total Vouchers & Payroll-799759.24. Mayor Fabian shared a letter with Council that was found in our utility box. The letter addressed the outstanding kindness of a Wheatland citizen and business.

Mayor Fabian appointed Terry Stevenson as the Town of Wheatland Emergency Management Coordinator.

Mayor Fabian asked Council for a motion to accept Richard Falk as a new appointment to the Board of Adjustments, replacing Jeff Wilhelm. Councilman Graves motioned and seconded by Councilman Britz to accept the appointment. Motion passed 4-0.

Mayor Fabian asked Council for a motion to accept Carolyn Teter as an alternate to the Planning and Zoning Board. This position would be replacing BJ Axford. Councilman Ashenhurst motioned and seconded by Councilman Britz to accept the appointment. Motion passed 4-0.

Mayor Fabian called Candy Wright to the front of the Chamber to receive her Oath of Office. Candy will be replacing Doug Wiggins as Clerk/Treasurer at the end of May.

Mayor Fabian recognized ReAnnah Caves for the Town of Wheatland "Whatever it Takes" award as she went above and beyond her duties assisting customers during the last heavy snow storm we had.

Mayor Fabian recognized Kit Armour to the floor to speak about the happenings at the Platte County Chamber of Commerce. Kit presented Council with her executive director's report and answered questions from the Mayor about the lodging tax. Kit reminded everyone that Casino night tickets were now on sale at the Chamber for \$25 per person and that they will be \$30 at the door.

Mayor Fabian recognized Patricia Young to the floor to speak on electric rates. Patricia was concerned with the tier structure the Town used for its electric residential rates. Patricia would like to see all residence using larger volumes of electricity be given discounts, not just the "all electric," rated residences. After discussion and a presentation from Councilman Britz on the status of our Town electrical system, Mayor Fabian stated Council will be working on rates as the Town just experienced an increase passed on to us from our power supplier. Mayor Fabian stated the Council will be looking at many options that will serve our community members efficiently and economically.

In the midst of the electrical discussion, Mayor Fabian had to pause the public business meeting to go into a public hearing for the renewal of liquor licenses. It was motioned by Councilman Graves and seconded by Councilman Madsen to enter the public hearing portion at 7:29 PM. Motion passed 4-0.

Mayor Fabian asked for any comments on the renewals of Restaurant Liquor Licenses. With no public comments, Councilman Madsen motioned and seconded by Councilman Graves to accept the renewal of High Plains Pizza, Los Dominguez and Tasty Treats as restaurant licenses. Motion passed 4-0.

Mayor Fabian asked for any comments on the renewals of Club Liquor Licenses. With no public comments, Councilman Graves motioned and seconded by Councilman Madsen to accept the renewal of Moose Lodge and Wheatland Country Club as club licenses. Motion passed 4-0.

Mayor Fabian asked for any comments on the renewals of Retail Liquor Licenses. With no public comments, Councilman Britz motioned and seconded by Councilman Graves to accept the renewal of Landmark Bar, Commodore Bar, I-25 Pit Stop, Safeway, Vimbo's Dusty Boots, Big A, Smitty's Lanes, and Guadalajara as retail licenses. Motion passed 4-0.

Mayor Fabian asked for any comments on the renewals of Bar and Grill Liquor Licenses. With no public comments, Councilman Britz motioned and seconded by Councilman Ashenhurst to accept the renewal of Windy Peaks Brewery-Pub-Chophouse as bar and grill license. Motion passed 4-0.

It was then motioned by Councilman Graves and seconded by Councilman Madsen to end the public hearing. Public hearing was closed at 7:35 PM. Motion passed 4-0.

With no unfinished business to come before the Council, Mayor Fabian began with new business items. Mayor Fabian presented Council with a budget resolution to bring the budget up to date with the additional monies that were allocated for the sanitation garage and acquisition of a leased vehicle. Councilman Britz motioned and seconded by Councilman Graves to accept the resolution as presented. Motion passed 4-0. Resolution follows in its entirety.

RESOLUTION

A RESOLUTION AMENDING THE 2016 – 2017 BUDGET BY ONE HUNDRED AND FIFTY THREE THOUSAND SEVEN HUNDRED DOLLARS AND NO/100 TO BALANCE THE GENERAL FUND FROM ADDITION EXPENSES TO CAPITAL PROJECTS

WHEREAS, expenses for Capital Projects will be increased in the general fund by \$153,700.00 due to the additional expenditures of \$140,000 to the budgeted amount for the sanitation building and \$13,700 for the purchase of a leased vehicle:

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY FOR THE TOWN OF WHEATLAND AS FOLLOWS:

GENERAL FUND: Expenses for Capital Projects will now include a line item for purchasing the expired lease of a PD Vehicle in the amount of \$13,700.00 (Thirteen Thousand Seven Hundred and NO/100). Additionally the expense for the sanitation garage building will be increased \$140,000 to a total of \$315,000 for the addition to the sanitation garage budget.

The General Fund Transfer will increase from \$160,272.00 to \$313,972.00. Capital Projects expense will increase from \$534,500 to \$688,200.00.

The overall effect on the General Fund will increase from \$11,920,747.00 to 12,074,447.00.

This resolution shall take effect and be in full force at the time of its passage.

Adopted this 13 day of February, 2017.

s/n: Mayor, Joseph Fabian

Attest:

s/n: Town Clerk, Doug Wiggins

Mayor Fabian asked Council for a motion to add Candy Wright and Councilman Graves as signatories for Town of Wheatland financial activities. Councilman Graves would be replacing Jeff Wilhelm on the signatory cards. Councilman Ashenhurst motioned and seconded by Councilman Graves to accept the additions and removal of Jeff Wilhelm from the accounts. Motion passed 4-0.

Mayor Fabian presented Council with the request from an employee to receive an additional 100 hours of paid leave to recover from surgery. Clerk Doug Wiggins told Council the employee had received and used all donations from many employees, has used all of his time and would be short approximately 100 hours of time. Councilman Graves motioned and seconded by Councilman Madsen to allow the employee up to an additional 100 hours of paid sick time. Motion passed 4-0.

Mayor Fabian presented Council with a commitment to use AVI Engineering for the Pathway project. This commitment was required by the State in order to proceed forward with the project. Councilman Madsen motioned and seconded by Councilman Britz to accept the commitment to AVI. Motion passed 4-0.

Mayor Fabian presented a contract from Tri-Hydro for landfill monitoring services. Tri-Hydro has done this for the Town since 1987. Councilman Britz motioned and seconded by Councilman Graves to allow the Mayor to enter into the contract for services. Motion passed 4-0.

Mayor Fabian presented a contract from Banner Health for a contract extension for the use of the 2007 Town Ambulance. The extension was for another 3 years. Councilman Madsen motioned and seconded by Councilman Graves to accept the terms and allow the Mayor to sign the contract. Motion

passed 4-0.

Mayor Fabian recognized Planner Ervin to the floor to speak of the application for a subdivision within Town limits. Planner Ervin spoke of the intent of Kevin Farmer, property Owner of land in the 1800 block of Center Street, to subdivide a portion of his property into two parcels. Planner Ervin presented his report to Council with the recommendation to accept the subdivision with the 10 conditions approved by the Planning and Zoning Board. Those conditions are listed below:

1. That appropriate easements are secured to provide continued access and utilities to all affected properties and residences;
2. That all easements be located and dedicated on the final plat;
3. That sufficient water supply system be installed; and water service be separated for the two properties so that individual property be affected by a potential future lapse in service as opposed to both;
4. That costs to operate and maintain service lines be resolved with the Town.
5. That all utilities be metered separately;
6. That a distinct name be proposed for the newly created lot in subdivision, which shall be different from that of any existing lots previously recorded in the county;
7. That a vicinity map be shown to locate the tract;
8. No building shall be erected nor shall a building permit be issued within the town before the final plat thereof has been recorded by the county clerk.
9. The proposed subdivision should be zoned depending on its proposed use;
10. Final plat recorded within one year.

Councilman Britz motioned and seconded by Councilman Graves to accept the subdivision with the recommendations. Motion passed 4-0. County Commissioner Eric Johnston asked to speak with Council regarding the 6th penny tax that will be coming available within the next 28 months.

Commissioner Johnston told Council the County is looking at renovating the Courthouse.

Commissioner Johnston advised that resolution to make the ballot will need to happen in May of 2018 for consideration. With nothing further to come before the Council the meeting was adjourned at 8:06PM. The next regular meeting of Town Council will be March 13, 2017 at 7:00PM in Town Hall.

Joseph Fabian, Mayor

Attest:

Doug Wiggins, Town Clerk