

Wheatland, Wyoming  
August 14, 2017

RECORD OF PROCEEDINGS  
FOR THE GOVERNING BODY OF THE  
TOWN OF WHEATLAND

A regular meeting of the Town Council for the Town of Wheatland, Platte County, and State of Wyoming was held in the Council Chambers of Town Hall on August 14, 2017 pursuant to the law.

Mayor Fabian called the meeting to order at 7:00 PM.

The following were present at roll call: Councilmen Graves, Madsen, Britz, Ashenhurst and Mayor Fabian. Clerk/Treasurer Candy Wright and Attorney Doug Weaver were also present.

Mayor Fabian led the Pledge of Allegiance.

Mayor Fabian added, under New Business, a Catering Permit for the Landmark Bar and McIntosh's Contract for Sale. Removed from the agenda was the Wester Wetstein & Associates contract. With no other additions or changes the amended agenda was presented to the Council. Councilman Graves motioned, seconded by Councilman Ashenhurst, to accept the agenda as amended. Motion passed 4-0.

Mayor Fabian presented the consent agenda to Council for approval. The consent agenda consists of the minutes, financial report, vouchers, and department head reports. Councilman Madsen motioned, seconded by Councilman Britz, to accept the consent agenda as presented. Attorney Weaver advised Council that the Wyoming Municipal Power Association (WAMPA) has hired Rosemary Henry as the new executive director. Police Chief Randy Chesser will continue to look for software which is compatible with the Police Department's Spillman program. Discussion was held on vouchers submitted for approval and the cemetery well-being eligible for insurance reimbursement. Mayor Fabian called for a vote on the motion to approve the consent agenda. Motion passed 4-0. All reports will be placed on record and available for review.

July vouchers approved by Council are as follows: 4 RIVERS EQUIP 39,838.45; AIRGAS198.35; ALBERTSONS/SAFEWAY INC 43.36; ALEXANDER CONST 700.00; ALLEN'S PARTS SUPPLY 378.89; ALSCO 103.50; AMAZING MONOGRAMMING 192.00; ANDREW STARR - SNAP ON TOOLS 268.15; APT US&C 145.00; ASHENHURST, THANE 150.00; ATLAS OFFICE PRODUCTS INC 264.65; BANISH, DEB 147.00; BIRCH1,792.93; BLACK HILLS ENERGY 429.67; BLOEDORN LUMBER 393.82; BRANDON GRAVES 150.00; BRITZ, WILLIAM R 150.00; C & S GLASS 503.00; CASPER STAR-TRIBUNE 336.00; CENTER FOR EDUCATION 254.95; CENTURYLINK 197.16; CHEMSEARCH 190.90; CHIEF SUPPLY 686.36; COBITCO EMULSIFIED 2,925.96; COLORADO PAINT CO 1,037.50; CONSOLIDATED MFG. ENT 2,631.03; CONTRACTORS MATERIAL INC 92.40; CPS DISTRIBUTORS 476.28; CRA PAYMENT CENTER 477.79; CRA PAYMENT CENTER 303.31; CRESCENT ELECTRIC 1,065.19; CRYSTAL ICE 300.00; DANA KEPNER CO 2,707.68; DBC IRRIGATION SUPPLY 17.33; DOOLEY OIL, INC 80.51; DOUBLE D CLEANING 325.00; DRUBE'S SUPPLY 1,243.51; ELECTRICAL SYSTEMS CONSULTANTS 336.00; ENERGY LABS, INC 294.00; FABIAN, JOE 750.00; FARMER BROTHERS COFFEE 83.10; FAT BOYS TIRE & REPAIR 173.00; FERGUSON WATERWORKS 6,100.00; FIRED UP 260.00; FIRST AMERICAN TITLE 41,312.95; FIRST AMERICAN TITLE 43,518.00; FIRST AMERICAN TITLE 27,491.47; FIRST BANKCARD 4,004.81; FIRST BANKCARD 1,624.68; FIRST STATE

BANK 30,000.00; FLOYD'S 47.93; FRENCHMAN VALLEY COOP 7,036.54; FUTURUM TECHNOLOGIES 2,189.3; HAWKINS INC1,299.00; HEIMSOTH, TRAVIS 750.00; HERDT, RUTH 200.00 HIGH PLAINS CONSTRUCTION INC 78,564.05; HILTY CONST 154.99 HORTON FUELS LC 7,955.38; JENKINS AUTO BODY 1,000.00; JERRY POST PSY.D.,PC 1,450.00; JOHN DEERE FINANCIAL 525.09; KOIS BROTHERS EQUIP 758.89; KREJCI, MICHAELA157.92; KRIZ-DAVIS CO 2,347.50; KYCN RADIO 200.00; LAMBERT, MICHALE 200.00; LARAMIE PEAK MOTORS 49,728.82; LAWSON PRODUCTS 222.09 LIBERTY WASTE MANAGEMENT 5,382.50 LOCK TRUCKING CO 36.40 LONG'S TREE SPRAYING SERVICE 6,300.00; MADSEN, ALAN 150.00 MATTHEW BENDER & CO., INC138.03; MERITAIN HEALTH 30,287.64; MERITAIN HEALTH 31,393.45; OLD TREE DESIGN 167.63; ONE CALL OF WY 42.00; P.C. FAIR BOARD 175.00; PITNEY BOWES 65.44; PITNEY BOWES INC 800.00; PITNEY BOWES INC 1,000.00; PLATTE #1 80.00; PREMIER CALIBRATING & TECH SVC1,400.00; PRO FORCE 495.64; PRO RIVER TECH 2,435.76; QUILL CORP 683.35; RECORD TIMES & PC MERCHANT 1,537.16; RESPOND FIRST AID SYSTEMS 194.95; ROCKY MOUNTAIN INFO NETWORK 50.00; SERVICES FOR SENIORS 6,000.00; SHOPKO DEPT 40.05; SIMON CONTRACTORS 892.56; SIMPLY CREATIVE 32.98; SOCIETY FOR HUMAN RESOURCE MGMT 199.00; SPARKLETTS & SIERRA SPRINGS 123.33; STATE CHEMICAL SOLUTIONS 117.38; STATE OF WY 18,019.69; STEIL SURVEYING SERVICES 3,842.50; STEVENSON, TERRY 200.00; STREETS, MARK 500.00; SUPER VACUUM MFG 243.55; SWANK 285.00; T & R SERVICE 620.00; T.C. EDWARDS 377.89; TEAM LABORATORY CHEMICAL CORP 659.70; TERMINIX 108.00; THRIFTY FOODS 88.92; TOBIN & ASSOC 2,718.90; TOWN TREASURER 874.95; TRANSUNION RISK AND ALTERNATIVE 25.00; TRUGREEN 5,175.60; UNCOMMON USA 2,400.00; VALLI INFORMATION SYSEMS INC 2,203.68; VERIZON WIRELESS 641.31; VERMEER SALES AND SERVICE 46.79; VYVE 138.64; WAMCAT 580.00; WESCO RECEIVABLES CORP 1,698.53; WESTERN 17,863.28; WESTERN STATE ASPHALT 987.00; WESTERN UNITED ELECT SUPPLY 534.00; WESTER-WETSTEIN & ASSOC 2,427.95; WHEATLAND AUTOMOTIVE 1,028.90; WHEATLAND CO-OP ASSN 59.25; WHEATLAND FIRE DEPT FOUNDATION1,947.00; WHEATLAND R.E.A 9,741.05; WY AG-NEWS 471.00; WY BEARING AND SUPPLY132.26; WY DEPT OF WORK FORCE SVC 489.00; WY MACHINERY CO 7,526.49; WY MUNICIPAL POWER 308,980.54; WY RETIREMENT SYSTEM 465.00; WY WIRELESS INTERNET 75.00; WY WORKERS COMPENSATION 182.59; WY.COM 20.00; XEROX CORPORATION 817.99; UNCOMMON USA 2,400.00; PAYROLL 181,130.69; Total Vouchers & Payroll-\$1,040,881.04

Mayor Fabian presented a card from the Muddy Buddies pig wrestling team thanking the Town for their sponsorship. A \$70 park donation was received from Chris Carver out of Airway Heights, Washington thanking the Town for the beautiful camping spots in Lewis Park. Mayor Fabian recognized Audrey Lucas for volunteering and organizing her project "Into the Streets: Wheatland." Mayor Fabian called Dalton Minsaas and Andrea Sippel to the front of the Council Chambers to receive their Oath of Office. The Town welcomes Dalton and Andrea as new police officers.

Mayor Fabian welcomed Kit Armour from the Platte County Chamber of Commerce to the meeting. Ms. Armour discussed the Solar Eclipse, weekend activities and the Chamber Mixer which is to be held at Rolling Hill's Bank. Mayor Fabian also welcomed Merlin Hitt representing Platte County Economic Development to the meeting. Mr. Hitt thanked the Town for chip sealing 10<sup>th</sup> Street and for filling-in pot holes around town. Planner Ervin reminded Council of a workshop, set for August 23<sup>rd</sup> at 6 p.m., to discuss updates to the development code for the Town of Wheatland. The workshop is open to the public.

NEW BUSINESS: With no old business Mayor Fabian moved on to new business presenting a Resolution to establish compliance with W.S. 24-2-111 requesting monies from the Wyoming Department of Transportation. Councilman Britz motioned, seconded by Councilman Madsen, to approve the resolution as presented. Motion passed 4-0.

## RESOLUTION

### TO ESTABLISH COMPLIANCE WITH W.S. 24-2-111 AND REQUEST MONIES FROM THE DEPARTMENT OF TRANSPORTATION FOR MAINTENANCE ON STATE HIGHWAYS WITHIN OUR CORPORATE BOUNDARIES

WHEREAS, cities and towns in Wyoming with population over 1500 are responsible for the cleaning and maintenance of storm sewers, the cleaning, sweeping, and washing of all streets and highways, and snow removal from all streets and highways within their corporate limits; and

WHEREAS, the population for the Town of Wheatland is within the population range of 1,500 to 5,000 according to the latest federal census adjusted for incorporated boundary changes; and

WHEREAS, the Wyoming legislature revised W.S. 24-2-111 to allow the Transportation Commission of Wyoming to contribute financial assistance to any city or town with a population between fifteen hundred (1,500) and five thousand (5,000) that is performing its duties under this statute in a total amount not to exceed twenty dollars (\$20.00) per capita annually to the city or town; and

WHEREAS, the Transportation Commission of Wyoming has determined that payments to towns will be made in two equal installments each fiscal year, first installment on July 1 and the second January 1 starting July 1, 2000; and

WHEREAS, the Transportation Commission of Wyoming has determined that prior to each state fiscal year the local jurisdiction must certify to the Department of Transportation that it understands and will comply with the following requirements for program participation:

- a. The community complies with its statutory responsibilities outlined in W.S. 24-2-111; and
- b. The community has not purposefully kept sections of state highways outside the corporate limits in order to avoid its responsibilities as out lined in W.S. 24-2-111;

NOW THEREFOR BE IT RESOLVED, the Town of Wheatland hereby certifies that it will comply with the above mentioned requirements as a condition of receiving financial assistance to communities with populations between 1,500 and 5,000.

THIS RESOLUTION being approved by the governing Council and Mayor of the Town of Wheatland, Wyoming, on this 14<sup>th</sup> day of August, 2017.

S/N: Mayor Joseph Fabian

Attest: S/N: Clerk Candy Wright

Mayor Fabian presented a Catering Permit Application from the Landmark Bar. Applicant Laramie Cole will be catering the Salsa Contest on August 26, 2017 in downtown Wheatland. Councilman Madsen motioned, seconded by Councilman Ashenhurst, to approve the Catering Permit with minimum fees. Motion passed 4-0. Mayor Fabian presented a Catering Permit Application from Smitty's Lanes. Applicant Kent Smith will be catering a wedding in Lewis Park on September 2, 2017. Councilman Madsen motioned, seconded by Councilman Graves to approve the Catering Permit

Application with minimum fees. Motion passed 4-0. Mayor Fabian presented a second Catering Permit Application from the Landmark Bar. Applicant Laramie Cole would like to have a BBQ in the parking lot, and serve alcohol, during the eclipse weekend. The parking lot would serve as an area for overflow. Discussion was held on the dates and times. Councilman Madsen motioned, seconded by Councilman Graves to approve a Catering Permit for August 19, 2017 from 9 a.m. until midnight with applicable fees. Motion passed 4-0. Councilman Graves motioned, seconded by Councilman Ashenhurst, to approve a Catering Permit for August 20, 2017 from 1 p.m. until midnight. Motion passed 4-0. Councilman Graves motioned, seconded by Councilman Britz, to approve a Catering Permit for August 21, 2017 from 9 a.m. until midnight. Motion passed 4-0.

Mayor Fabian presented the Wyoming Water Development Commission (WWDC) contract for the Wheatland Wells 2017 project. Included in this project is Well #7, Black Mountain Well #4 and abandoning wells #6 and the old #7. Discussion was held on the request for a resolution. Clerk Wright will verify with WWDC that the resolution is no longer a requirement of grant funding. Councilman Madsen motioned, seconded by Councilman Britz, to approve the WWDC contract for the Wheatland Wells Project 2017. Motion passed 4-0.

Mayor Fabian presented a work change order for \$2,500.00, from Trihydro Corporation. Trihydro is requesting the change order to cover additional work required by the Wyoming Department of Environmental Quality (DEQ) on the Sampling and Analysis Plan for landfill groundwater monitoring. Councilman Graves motioned, seconded by Councilman Madsen, to approve Trihydro's change order. Discussion was held on the reasoning for additional funding. Clerk Wright will contact Trihydro to see if the scope of work increased. Mayor Fabian called for a vote on the motion to approve the Trihydro change order. Motion passed 3-1 with Councilman Britz voting no.

Mayor Fabian introduced Jeremy McCalister and Cheryl Bean from GDA Engineering. Mr. McCalister updated the Council on Wheatland's Runway Reconstruction Project for Phifer Airfield. Attorney Weaver presented Addendum B to Amendment 1 for the Five Year Generalized Agreement with GDA Engineering. Mr. McCalister explained land acquisitions have taken longer than expected. The request has been justified by both the State and by the FAA. Councilman Britz motioned, seconded by Councilman Graves, to allow the Mayor to sign Addendum B to Amendment 1. Motion passed 4-0.

Attorney Weaver presented a Contract for Sale with Hardy von Forell. Councilman Madsen confirmed Premier Title is not benefitting from the sale of these properties so there is no need to abstain from the vote. Councilman Ashenhurst motioned, seconded by Councilman Madsen, to authorize Mayor Fabian to sign on behalf of the Town. Motion passed 4-0. Attorney Weaver presented a Contract for Sale with Kyle A. McIntosh. Councilman Madsen confirmed Premier Title is not benefitting from the sale of these properties so there is no need to abstain from the vote. Councilman Graves motioned, seconded by Councilman Ashenhurst, to authorize Mayor Fabian to sign on behalf of the Town. Motion passed 4-0.

Mayor Fabian presented a Grant Agreement with the Federal Aviation Administration (FAA) for acquiring parcels F-5, F-6, F-7, F-9, F-11 and F-17 for the Runway Reconstruction Project at Phifer Airfield. Councilman Madsen motioned, seconded by Councilman Graves, to authorize Mayor Fabian to sign on behalf of the Town. Motion passed 4-0.

Mayor Fabian presented a letter from Volunteer Fire Chief Scott Scheller who resigned from his position as chief of the Wheatland Volunteer Fire Department. Mayor Fabian accepted Mr. Scheller's resignation with support from the Council. Chuck Williams will serve as the interim chief until the Mayor makes a new appointment.

With nothing further to come before Council, the meeting was adjourned at 8:10 PM. The next regular meeting of Town Council will be September 11, 2017 at 7:00 PM in Town Hall.

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Joseph Fabian, Mayor

Attest:

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Candy Wright, Town Clerk